

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of April 4, 2012

Time	Topic	Discussion	Further Action
3:04	Call to Order		
	Approval of Minutes from March 7, 2012		Motion by G Mack, for approval of the Minutes of March 7, 2012 . 2nd by J Lamore. Voice Vote - Ayes unanimous.
	President's Report	J Stanskas read his report (see attachment) consisting of; SBVC Presidential Search, Repeatability, Discipline List Revisions, and the results of the Advancement in Rank Committee . J Stanskas announced the conclusions of the Adv in Rank Committee as advancing Joel Lamore (to Professor), Nori Sogomonian (to Associate Professor), and Jeremiah Gilbert (to Associate Professor).	

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3:13	New Business	Update from Area D Meeting (ASCCC) - J Stankas provided information (see attachment) in regards to the happenings at this meeting. ASCCC Vocational Education Institute Report - postponed until the April 18 Senate meeting. Program Discontinuance Processes and Procedures - J Stankas introduced this topic that was initiated in Exec Committee. The substance was concerned with the consequences of the disproportionate downsizing of the College in association with the SERPs and reduced budgets. Interim President L Buckley was present to talk about this topic. L Buckley presented information concerning the current budget planning process for next Fall with the assumption of passage of the Nov Tax Initiative (Senerio A - flat budget, 13,900 FTES), and the failure of the Nov Tax Initiative (Senerio B - 11, 800 FTES). If cuts in classes must occur then the College should look towards more proportional cuts with aim of keeping the College's Mission intact while serving greatest number of students possible. L Buckley's proposal was, instead of looking to cut entire programs, to examine cutting back within programs those courses that are beyond the basic requirements for a certificate or transfer to a university. L Buckley also mentioned options for programs of a "scheduling hiatus" with the idea of bringing back these programs in following years. L Buckley then turned the discussion towards Acad Program (and Acad 100) plus a tutoring component. For the tutoring classes the recent discussions have concerned cutting and/or restructuring the tutoring classes. C Huston interjected that during these discussions about the Acad Program the program discontinuance process has never been started in spite of the possibility that the Acad Program might cease to exist as a result of the restructuring. The discussion then proceeded to conversations linked with moving Acad 100 content to student development courses (STDEV 102 and 103) as explained by A Aguilar-Kitibutr. These proposals, if enacted, would necessitate not only curricular revisions but processes best encompassed by the Program Discontinuance process. Interim VP H Kinde interjected that the proposed changes associated with Acad 100 alone would not result in the discontinuance of the Acad Program. J Gilbert clarified that in the current academic year, the Acad Program split over two divisions?(Math and Student Services). Going back to the general topic of program cuts R Pires recommended that scheduling hiatus not be used as a path around program discontinuance. Instead identify programs that may be subject to discontinuance, and then in the Fall semester proceed with the Program Discontinuance	

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	New Business cont.	Program Discontinuance Processes and Procedures cont. - process in anticipation of possibly implementing discontinuance in the event of failure of the Nov Tax Initiatives. L Buckley stated his perspective that these discussions of discontinuance are ultimately best served by conversations initiated within programs and brought to collegial forums such as a Program Discontinuance Committee. J Stanskas reminded the Senate that the suggestion for program hiatus or discontinuance for any program can be brought to the Senate by any faculty member but should go through Senate Exec Committee first to be agendaized as an action item. Program Review Chair Election - J Stanskas introduced the only applicant for the Program Review Chair, Dr Sheri Lillard (a four year member of the Prog Review Committee).	Motion by C Huston to recommend that Dr Sheri Lillard be elected as Program Review Committee Chair. 2nd by A Aguilar-Kitibutr. Vote - Ayes unanimous.
	Old Business	Noncredit Discussion Prep - moved to the April 18 Senate meeting. J Stanskas advised preparation for a discussion concerning our current offerings and ideas for future changes in these offerings. J Gilbert enquired about teaching loads and pay. J Stanskas identified those concerns as District and Union issues and observed that currently teaching load and pay for non-credit courses are not part of the current contract.	

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4:03	Committees	Ed Policy - no report. Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - S Briggs distributed a draft Enrollment Management Committee Plan (see attached) and an example template of an operational plan associated with an Enrollment Management goal. S Briggs encouraged Senators to review this draft and share it with colleagues, and direct feedback to the Enrollment Management Committee. Legislative Policy - no report. Elections - no report. Basic Skills - Learning Communities (moved to April 18 Senate meeting). Curriculum - G.E. Category V Changes - L Hector reviewed these changes (see attachment). L Hector encouraged work on curriculum updates now before the rush in the Fall. Program Review - no report. Professional Development - Flex Day Feedback - N Sogomonian discussed the Student Success Summit event and explained that the input gathered during the summit is currently being organized into a report that will be sent to the campus as soon as possible. Some requests for evening flex sessions. N Sogomonian reminded senators to get requests in for conference attendance ASAP, at least 6 weeks before the event. S Bangasser enquired about situations where the conferences occurring in July. L Buckley answered that any conference fees due before July could come from the current years budget, but expenses would come from next years budget. J Stanskas added that for attendance at the Senate related conferences it might be a productive use of Prof Dev funds to help other interested faculty to attend these conferences.	
4:20	Additional Reports	College President's Report - L Buckley thanked everyone for participation in the Flex Day activities and will be identifying items for immediate action from the Student Success Summit. SBCCD-CTA - no report. District Assembly - J Gilbert reported that the Social Security Number removal process from District documents has been completed. Any documents retaining the numbers are documents that could be County forms.	

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	Public Comments	A Au announced her running for the Board of Governors for the FACCC and asked for senators support. A Aguilar-Kitibutr announced that the Counseling and Matriculation Dept in association with the Financial Aid Office is hosting a High School Counselors and Career Technicians Conference, April 20th. She also announced that counseling and educational planning is occurring at the local high schools throughout the month of April.	
4:25	Adjourned		